

Thanks for choosing Hallmark Engraving, LLC!

Please complete the following form so that we can enter your company into our database. We will need a credit card prior to each shipment. If you prefer, you can provide a credit card for regular use below. Trade references or a deposit may be required for larger orders.

New Account Application

Exclusively for the sign trade

COMPANY INFO

Feel free to attach copies of your own letterhead and / or forms that contain the same info.

Name	_____	Phones	_____	(v)
Billing	_____		_____	(f)
	_____		_____	
	_____		_____	
Shipping	_____		_____	
	_____	Email	_____	
	_____	Web	_____	

TRADE REFERENCES

Hallmark Engraving sells wholesale to the sign, advertising and recognition trades and to those who incorporate our product into theirs for resale. Please provide references so that we may verify your position in the trade.

Name	_____	Phone	_____
Name	_____	Phone	_____
Name	_____	Phone	_____
Bank	_____	Acct #	_____
		Phone	_____

CREDIT CARD

For the purposes of credit card orders by phone, fax or email, the undersigned cardholder authorizes Hallmark Engraving, LLC to process the credit card below as "Signature on file" for goods sold, shipping charges and other amounts due.

All sales are subject to Hallmark Engraving, LLC's standard terms and conditions of sales as in effect at the time of sale. **NO RETURNS** on custom products

Card #	_____	Visa / MC	Exp	_____	Signature	_____
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RESALE CERTIFICATE

If you maintain a company presence in MD or will ask us to ship your orders to MD, You must sign the following form or we will be required to collect MD sales tax. WE MUST HAVE THIS FORM ON FILE BEFORE YOUR ORDER IS SHIPPED.

This is to certify that all material, merchandise, or goods purchased by the undersigned from Hallmark Engraving, LLC, 27291 Garrett Highway, Accident, MD are purchased for the following purpose: (Check at least one and as many as apply)

- Resale as tangible personal property
- To be incorporated as a material or part of other tangible personal property to be produced for sale by manufacturing, assembling, processing or refining.
- For use by a tax exempt non-profit organization.

This certificate shall be considered to be a part of each order which we shall give unless otherwise specified at the time of order, This certificate is to continue in force until revoked in writing.

Name of company representative

Signature

Purchaser's Maryland Sales Tax Registration Number

Title

Date



27291 Garrett Highway Accident, MD 21520
sales@hallmarkrengraving.com (301)746-8808