

Thanks for choosing Hallmark Engraving!

Please complete the following form so that we can enter your company into our database. Upon verification of your references, we will open a commercial account with Net 30 terms and a credit limit of \$300. Please provide a credit card for use on larger orders and in the event your account becomes overdue.

New Account Application

COMPANY INFO

Feel free to attach copies of your own letterhead and / or forms that contain the same info.

Name _____ Phones _____ (v)
Billing _____ (f)

Shipping _____

Email _____
Web _____

TRADE REFERENCES

Hallmark Engraving sells wholesale to the sign, advertising, office supply and recognition trades and to those who incorporate our product into theirs for resale. Please provide references so that we may verify your position in the trade. We may also contact your references regarding payment history when considering higher credit limits.

Name _____ Phone _____
Name _____ Phone _____
Name _____ Phone _____
Bank _____ Acct # _____ Phone _____

CREDIT CARD

For the purposes of credit card orders by phone, fax or email, the undersigned cardholder authorizes Hallmark Engraving, Inc. to process the credit card below as "Signature on file" for goods sold, shipping charges and other amounts due.

All sales are subject to Hallmark Engraving, Inc.'s standard terms and conditions of sales as in effect at the time of sale. **NO RETURNS** on custom products

Card # _____ Visa / MC Exp _____ Signature _____

RESALE CERTIFICATE

If you maintain a company presence in MD or will ask us to ship your orders to MD, You must sign the following form or we will be required to collect MD sales tax. **WE MUST HAVE THIS FORM ON FILE BEFORE YOUR ORDER IS SHIPPED.**

This is to certify that all material, merchandise, or goods purchased by the undersigned from Hallmark Engraving, Inc., 27291 Garrett Highway, Accident, MD are purchased for the following purpose: (Check at least one and as many as apply)

- Resale as tangible personal property
- To be incorporated as a material or part of other tangible personal property to be produced for sale by manufacturing, assembling, processing or refining.
- For use by a tax exempt non-profit organization.

This certificate shall be considered to be a part of each order which we shall give unless otherwise specified at the time of order, This certificate is to continue in force until revoked in writing.

Name of company representative _____

Signature _____

Purchaser's Maryland Sales Tax Registration Number _____

Title _____

Date _____



HALLMARK
ENGRAVING, INC **K**

Exclusively for the sign trade

voice: 1-800-826-8902 fax: 1-301-746-8196
email: sales@hallmarkengraving.com
web: www.hallmarkengraving.com